

Clerk's Office
Village of Westmont

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, August 27, 2020.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Barker P Barry P
Guzzo P Liddle P
Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Sylvester <u>P</u> (Community Dev. Director)
Brainerd <u>P</u> (HR Director)	McIntyre <u>P</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Thompson <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Riley <u>P</u> (Fire Dept.)	Olsson <u>A</u> (Assistant Finance Director))	Richards <u>A</u> (Deputy Clerk)
Ramsey <u>P</u> (P.W. Director)	Mielcarski <u>P</u> (Management Analyst)	Mulhearn <u>A</u> (Deputy Liquor Commissioner)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM:

There are no public comments.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- The Village continues to hold various meetings via teleconferencing. Village board meetings are considered hybrid meetings with some trustees participating in person and some logged in at home. Citizens can watch from their homes and submit online public comments online or they can choose to come into Village Hall.
- Asked Chief Riley to give an update on COVID-19.
 - We continue to have an uptick in DuPage County. We need to continue to wear face coverings and social distance.
- The Village will celebrate their 100th anniversary in 2021. A historical booklet is on schedule to be published and printed by early 2021. We're working on the details for a Community Legacy Award program in which individuals and families who have made long-lasting contributions to Westmont will be recognized. We will have our 99th Anniversary celebration activities during our November 19th Board Meeting. Details will be coming soon.
- Our Sister City Ambassador Angela Yang has been in Taiwan since the beginning of the pandemic and has been very active on our behalf. Last week, she and Magistrate Yang from Hsinchu County announced that they will be sending PPE to Westmont. We thank them for their generosity.

Village Clerk Szymski

- Recapped the Public Information Committee meeting:
 - Updates were received from the Library, the Village, and other community groups. Everything is still low-key due to COVID-19, but there are modified programs and events taking place. We will be sending out a press release soon with these updates.
- Village Hall will be closed to the public Monday, September 7, for Labor Day.
- Expressed condolences to former trustee Pat Klebanow for the loss of her husband.
- Expressed condolences to the Forzley family. Mark's father passed away.

Trustee Nero

- The next Public Works Committee meeting will be September 24th at 4:30pm. Location to be determined.
- The public works building is now 80% complete. All outside doors have been installed. The elevator will be completed next week. The parking lot is starting to be paved and will be completed next month. Fireproofing of the building will be completed next week. The construction trailer has been removed.
- Gave an update on 61st & Richmond detention basin. The project is near completion and is expected to be completed this coming Monday.
- Gave an update on the Alley C Project. The area between Norfolk St. & Naperville Rd. has all the underdrain installed and they will be pouring concrete curbs next week.
- Condolences to the Klebenow and Forzley families. Our thoughts and prayers are with them at this time.

Trustee Liddle

- The next Administration / Finance Committee meeting will be September 10th, 4:30pm, at Village Hall.
- The Westmont Special Events Corporation is working on a modified Halloween Costume Contest and Halloween Home Decorating Contest. Details will be available soon.
- The Westmont Special Events Corporation is asking if there will be a formal plan or recommendation for door-to-door trick-or-treating this year, due to COVID-19, and wondered if DuPage County might create a county-wide recommendation, as this information will help residents plan for Halloween.

Trustee Johanik-Guzzo

- Recapped the Public Safety Committee meeting that was held earlier today. The following were discussed at that meeting:
 - Fire GEMT Reimbursement
 - Response to the storms that took place on August 10th, 2020
 - ETSB radio replacement
 - Fire station alerting has been completed
 - Promotional testing will be done in house
 - The 9/11 Ceremony will be for staff only
 - Different grants were discussed
 - Training sessions for Police and Fire Departments.
 - Discussed body work cameras and license plate recognition.
 - The Police Department will continue to raise money for the Special Olympics by hosting a paper-shredding event. The PD will work with the Westmont business, Docu-Shred to make this happen.
 - The Police Department National Night out was canceled.
 - The Fire Department continues to post safety videos to their Facebook Page.
- The next Public Safety Committee meeting will be November 19th at 4:30pm.
- Condolences to the Klebenow and Forzley families for their losses

Trustee Barker

- Census takers are in our community. Please be patient and cooperative. Every person that gets counted results in more funding for our community.
- The Environmental Improvement Community will meet on September 5th, 6:00pm, at the Library. There will be a presentation regarding the state of solar energy and it's economics.

Trustee Barry

- The Economic Development team was able to meet with Hilton to discuss the future of their business and changes that may need to be made as we are navigating new challenges with COVID-19. The Hilton is looking to discuss different ideas as their business continues to move forward.
- We met with AT&T regarding the 63rd Street Property and they are proposing a couple different options for development.
- Ogden Lincoln Mercury is looking to expand.
- There are lots of new projects and developments in town.
- Extended sympathies to the Forzley and Klebenow families.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

There are no items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Nero** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held **August 13, 2020**.

(B) FINANCE ORDINANCE #8: Dated **August 27, 2020** in the amount of **\$944,411.22**.

(C) PURCHASE ORDERS

21200539	Currie Motors	\$ 33,293.00
21200538	A Lamp Concrete Contractors, Inc.	276,470.00
21200561	Critical Technology Solutions	56,862.50
PURCHASE ORDER TOTAL		\$ 366,625.50

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE : \$ 1,311,036.72

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Barry, Guzzo, Liddle, Nero,
Nays: None
Absent: None

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

(2) 126 SCOTT COURT FAR VARIANCE

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a zoning code variance to increase the Floor Area Ratio to allow the construction of a closed sunroom over an existing open deck of a residential property at 126 Scott Court.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(3) 526 N PARK ST - VARIANCE

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance to allow a variance for the construction of a garage at 526 N Park Street.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(4) CLEMENS INSURANCE - 41 NORTH CASS AVE - SPECIAL USE & B-1 PERMITS

Community Development Director Sylvester addressed the Board on this item.

Motion made by **Trustee Liddle** to consider the following ordinances regarding Clemens Enterprises Inc, 41 N. Cass Ave:

1. Special Use Permit to allow the applicant to operate a life and health insurance business on the ground floor of a 1,850 sq. ft. space in the B-1 Limited Business District.
2. B-1 Permit to relocate an existing downtown business to the subject property.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(5) CODE AMENDMENTS RE: CANNABIS REGULATIONS

Attorney Zemenak addressed the Board on this item.

Motion made by **Trustee Nero** to consider an ordinance approving amendments to Chapter 22 and Chapter 58 of the Westmont Code of Ordinance regarding cannabis and paraphernalia regulations.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

MISCELLANEOUS:

- Trustee Barker asked about guidelines for video gaming and how that has changed during the pandemic.
- Mayor Gunter said that the machines must be 6 feet apart or have a plexiglass partition. Our ordinances require that there is a half wall that separates an area for video gaming.

(6) ADJOURNMENT

Motion by **Trustee Liddle** to adjourn the meeting.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

MEETING ADJOURNED AT 6:34 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 10th day of September, 2020